

REQUEST FOR QUOTATIONS

DATE : 25 NOVEMBER 2011

TECHNICAL/SPECIFICATIONS RELATED ENQUIRIES

Lee-Anne – 032 947 9817

ADMINISTRATIVE ENQUIRIES

Ms Sibongile Myeza – 032 551 8754

REFERENCE

MTAS

CLOSING DATE & TIME

02 DECEMBER 2011-15H00

REQUEST FOR QUOTATIONS BY 02 DECEMBER 2011– 15H00

Kindly submit (on your company letterhead); a written price quotation for the rendering of the following service:-

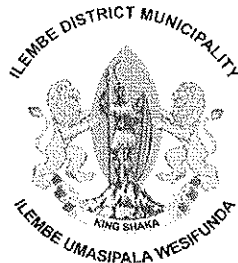
Proposals for the facilitation of the process to review the iLembe District Municipality's Municipal Turn Around Strategy (MTAS) for the current and new financial year.

Completed quotations must be submitted in a sealed envelope clearly marked with the company name and address, the correct REFERENCE Number must be written on the outside of the envelope containing the quotation. All quotations must be deposited into the **Quotations Box** situated at the **Reception Area, Technical Services Building, 12 Haysom Road, KWADUKUZA** by no later than the closing date and time where they will be opened in public.

A **valid original tax clearance certificate** must be attached and only prospective bidders registered in the Municipal's List of Accredited Suppliers or those meeting the listing criteria will be considered. No faxed or e-mailed quotations will be accepted. Quotations will be evaluated and adjudicated in terms of the Ilembe District Municipality's Supply Chain Management Policy and the 80/20 preference point scoring system. Ilembe District Municipality subscribes to the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

Ilembe District Municipality does not bind itself to accept the lowest or any of the bids and reserves the right to accept the whole or part of the bid.

**MD NEWTON
MUNICIPAL MANAGER**



ILEMBE DISTRICT MUNICIPALITY CALL FOR PROPOSAL

REVIEW OF THE ILEMBE MUNICIPAL TURN AROUND STRATEGY(MTAS)

Proposals are hereby requested for the facilitation of the process to review the iLembe District Municipality's Municipal Turn Around Strategy(MTAS) for the current and new financial year.

The iLembe District has since 2009 implemented their Council approved Turn around strategies. This has been done through monthly Turn-around meetings which have been Chaired by the District Mayor and attended by all Director's and Managers.

The iLembe District held it's Lekgotla on the 7-11 September 2011 where the Five Year Strategic Objectives, with annual targets was developed. Each business unit with respective Councillors serving on various Portfolio's actively participated in the development of these strategic objectives.

The next step is the prioritizing of the identified projects and incorporation into a MTAS in line with the Budget.

The facilitation process is to produce a TAS for the iLembe District Municipality that will include the following:

- Clear definition of the turnaround goals and impact on the organizational performance
- Develop detail implementation plans taken in consideration the actions of the Lekgotla and previous MTAS:
 - Actions
 - Deliverables
 - KPI's
 - Milestones
 - Deadlines
- Allocate roles, responsibilities and resources
- Develop review process system

All proposal enquiries regarding this notice may be directed to the **Planning Unit – Ms Renee Hulleyon 032 – 947 9817.**

MIKE NEWTON
MUNICIPAL MANAGER