



# REQUEST FOR QUOTATIONS

**DATE: 22 AUGUST 2011**

<b>TECHNICAL/SPECIFICATIONS RELATED ENQUIRIES</b>	<b>Philly Gcabashe – 032 437 9401</b>
<b>ADMINISTRATIVE ENQUIRIES</b>	<b>Ms S Gwamanda – 032 551 8757</b>
<b>REFERENCE</b>	<b>CG/20142/2011</b>
<b>CLOSING DATE &amp; TIME</b>	<b>29 AUGUST 2011 – 12H00</b>

## REQUEST FOR QUOTATIONS BY 29 AUGUST 2011 – 12H00

Kindly submit (on your company letterhead); a written price quotation for the hiring of the following items :-

ITEM NO.	QUANTITY	DESCRIPTION
1.	<b>1</b>	HIRE OF A 10000 SEATER WHITE MARQUEE WITH 10000 WHITE CHAIRS
2.	<b>1000</b>	CHAIR COVERS (WHITE)
3.	<b>1</b>	PODIUM, DRAPING OF THE STAGE /FRONT AREA OF THE MARQUEE
4.	<b>20</b>	20 TABLES WITH WHITE TABLE CLOTHS

Completed quotations must be submitted in a sealed envelope clearly marked with the company name and address, the correct REFERENCE Number must be written on the outside of the envelope containing the quotation. All quotations must be deposited into the **Quotations Box** situated at the **Reception Area, Technical Services Building, 12 Haysom Road, KWADUKUZA** by no later than the closing date and time where they will be opened in public.

A valid original tax clearance certificate must be attached and only prospective bidders registered in the Municipal's List of Accredited Suppliers or those meeting the listing criteria will be considered. No faxed or e-mailed quotations will be accepted. Quotations will be evaluated and adjudicated in terms of the Ilembe District Municipality's Supply Chain Management Policy and the 80/20 preference point scoring system. Ilembe District Municipality subscribes to the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

Ilembe District Municipality does not bind itself to accept the lowest or any of the bids and reserves the right to accept the whole or part of the bid.

**MD NEWTON  
MUNICIPAL MANAGER**