



REQUEST FOR QUOTATIONS

DATE: 22 NOVEMBER 2011

TECHNICAL/SPECIFICATIONS RELATED ENQUIRIES	Rebecca Mthembu – 032 437 9503
ADMINISTRATIVE ENQUIRIES	Ms S Gwamanda – 032 551 8757
REFERENCE	CG/30055/2011
CLOSING DATE & TIME	28 NOVEMBER 2011 – 15H00

REQUEST FOR QUOTATIONS BY 28 NOVEMBER 2011 – 15H00

Kindly submit (on your company letterhead); a written price quotation for the hiring of the following items:-

ITEM NO.	QUANTITY	DESCRIPTION
1.	1	HIRE OF A 5000 SEATER WHITE MARQUEE WITH 5000 WHITE CHAIRS
2.	200	CHAIR COVERS (WHITE)
3	2	DISABLE TOILETS
4	2	VIP TOILETS WITH A TRAILER
5	10	PUBLIC TOILETS
6	1	HIRE OF A 500 SEATER MARQUEE WITH CHAIRS
7	30	TRESSTLE TABLES WITH TABLE CLOTHS - WHITE
8	2	TWO POLE TENTS
9	1	STAGE
10	20	ROUND TABLES WITH TABLE CLOTHS - WHITE

NB: MARQUEE TO BE ERECTED AT ESXENI SPORTS GROUND MTHANDENI: MAPHUMULO ON THE 31 NOVEMBER 2011

Completed quotations must be submitted in a sealed envelope clearly marked with the company name and address, the correct REFERENCE Number must be written on the outside of the envelope containing the quotation. All quotations must be deposited into the **Quotations Box** situated at the **Reception Area, Technical Services Building, 12 Haysom Road, KWADUKUZA** by no later than the closing date and time where they will be opened in public.

A valid original tax clearance certificate must be attached and only prospective bidders registered in the Municipal's List of Accredited Suppliers or those meeting the listing criteria will be considered. No faxed or e-mailed quotations will be accepted. Quotations will be evaluated and adjudicated in terms of the Ilembe District Municipality's Supply Chain Management Policy and the 80/20 preference point scoring system. Ilembe District Municipality subscribes to the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

Ilembe District Municipality does not bind itself to accept the lowest or any of the bids and reserves the right to accept the whole or part of the bid.

**MD NEWTON
MUNICIPAL MANAGER**