



REQUEST FOR QUOTATIONS

DATE : 21 OCTOBER 2011

TECHNICAL/SPECIFICATIONS RELATED ENQUIRIES

Mr. Zungu – 072 6200287

ADMINISTRATIVE ENQUIRIES

Ms Zinhle Mthembu – 032 551 8753

REFERENCE

CS/25677/2011

CLOSING DATE & TIME

28 October 2011-15H00

Site inspection

26 October 2011 – 10H00

REQUEST FOR QUOTATIONS BY 28 OCTOBER 2011– 15H00

Kindly submit (on your company letterhead); a written price quotation to Service (22) Municipal Air-Conditioners as follows;-

ITEM NO.	QUANTITY	DESCRIPTION
	2	Cooling Towers
	3	Human Resources Section
	2	Political Wing
	2	Administrative wing
	1	Municipal Managers Office
	1	Mayors Office
	3	Technical Services
	2	Stores
	4	Mandeni Office
	2	Ndwedwe Office

A compulsory briefing session & site inspection will be held on Wednesday, 26 October 2011. Prospective bidders shall meet at **Technical Services Building, 12 Haysom Road, KWADUKUZA at 10h00.** **Failure to attend the site inspection will result in your bid being rejected or disqualified.**

Completed quotations must be submitted in a sealed envelope clearly marked with the company name and address, the correct REFERENCE Number must be written on the outside of the envelope containing the quotation. All quotations must be deposited into the **Quotations Box** situated at the **Reception Area, Technical Services Building, 12 Haysom Road, KWADUKUZA** by no later than the closing date and time where they will be opened in public.

A **valid original tax clearance certificate** must be attached and only prospective bidders registered in the Municipal's List of Accredited Suppliers or those meeting the listing criteria will be considered. No faxed or e-mailed quotations will be accepted. Quotations will be evaluated and adjudicated in terms of the Ilembe District Municipality's Supply Chain Management Policy and the 80/20 preference point scoring system. Ilembe District Municipality subscribes to the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

Ilembe District Municipality does not bind itself to accept the lowest or any of the bids and reserves the right to accept the whole or part of the bid.

MD NEWTON

MUNICIPAL MANAGER