



## REQUEST FOR QUOTATIONS

**DATE : 04 AUGUST 2011**

**TECHNICAL/SPECIFICATIONS RELATED ENQUIRIES**

**Khulile – 032 437 9300**

**ADMINISTRATIVE ENQUIRIES**

**Ms Zinhle Mthembu – 032 551 8753**

**REFERENCE**

**CS/18869/2011**

**CLOSING DATE & TIME**

**12 AUGUST 2011-15H00**

### REQUEST FOR QUOTATIONS BY 12 AUGUST 2011– 15H00

Kindly submit (on your company letterhead); a written price quotation for the supply of the following items:-

ITEM NO.	QUANTITY	DESCRIPTION
1	4	Executive high swivel and tilt chair, with gas, upholstered in standard contract fabric, laminated arms and base, cherry veneer.(Black)
	12	Boardroom chairs upholstered in standard contract fabric, laminated frames, cherry veneer.
	1	2400 x 1200 Boardroom table 12 seater. (Red cherry)

**Samples of the specification are available on request from the SCM office, Technical Services Building, 12 Haysom Road, KwaDukuza.**

Completed quotations must be submitted in a sealed envelope clearly marked with the company name and address, the correct REFERENCE Number must be written on the outside of the envelope containing the quotation. All quotations must be deposited into the **Quotations Box** situated at the **Reception Area, Technical Services Building, 12 Haysom Road, KWADUKUZA** by no later than the closing date and time where they will be opened in public.

A **valid original tax clearance certificate** must be attached and only prospective bidders registered in the Municipal's List of Accredited Suppliers or those meeting the listing criteria will be considered. No faxed or e-mailed quotations will be accepted. Quotations will be evaluated and adjudicated in terms of the Ilembe District Municipality's Supply Chain Management Policy and the 80/20 preference point scoring system. Ilembe District Municipality subscribes to the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

Ilembe District Municipality does not bind itself to accept the lowest or any of the bids and reserves the right to accept the whole or part of the bid.

**MD NEWTON  
MUNICIPAL MANAGER**