

23	2016/2017 Mid-Year Budget Adjustment	Submission of Report to Council on implementation of budget and financial status of the municipality	MFMA, S28	Feb-17	CFO												
24	2016/2017 Mid-Year Budget Adjustment	Submission of the Adjustment Budget in the approved format to the Provincial and National Treasuries	MFMA, S28	Mar-17	CFO												
25	Draft IDP	Noting of Draft IDP by Council and Submitting to COGTA	MSA, S34	Mar-17	Council												
26	Budget Preparation - (Internal Processes)	Preparation of 2017/2018 Financial Year's, Capital Budget; Operational Budget; Salaries Budget; Tariff Budget; Revised Budget; Draft SDBIP	MFMA Guideline	Mar-17	CFO, HODS & Relevant Senior Officials												
27	IDP Revision	Second IDP Representative Forum	MSA, S34	Mar-17	IDP Manager												
28	A Strategic MTEF Budgetary Framework linked to the IDP Strategic Objectives and Sensitive to the capital investment programme	Draw up an integrated MTEF budgetary framework for inclusion into the IDP; Alignment of MTEF budgetary framework with that of Sector Departments	MFMA	Mar-17	All Heads of Department												
29	Complete draft budget document and draft SDBIP for 2017/2018	Present draft budget to the Mayor, Table Draft Budget, Table Draft SDBIP, Commencement of public participation process - advertisement of the budget in local newspapers, municipal office, Conduct budget road - show to let the community know of their budgets, Submit draft budgets to National & Provincial Treasury and other	MFMA, S22	Mar-17	EXCO, Chief Financial Officer												
30	Submission of draft IDP	Submit Draft 2017/2018 IDP documents to MEC for DCoGTA	MSA, S32	Mar-17	IDP Manager												
31	IDP Assessment	IDP Assessment Forum	MSA, S31	Apr-17	The Mayor, Municipal Manager, HOD's,												
32	Public Participation	Presentation of the draft IDP for comments and clarity Presentation of final budget documentation for consideration of approval taking into account consultative processes and any other new information of material nature	MSA, S16	Mar & Apr 17	The Mayor, All Heads of Derpartments												
33	Final Budget	Preparation of the final budget documentation for consideration of approval, taking into account consultative processes and any other new information of material nature	MFMA, S23	Apr-17	The Mayor												
34	Budget/IDP	Adoption of both 2017/2018 Budget & the 2017/2018 IDP	MSA, S30 (c)	May-17	The Mayor												
35	2016/2017 Budget	Submission of the Budget in the approved format to the Provincial and National Treasuries	MFMA, S23	Jun-17	CFO												
36	2016/2017 IDP	Submission of the Adopted and Final 2016/2017 IDP to the MEC for the Cooperative Governance & Traditional Affairs	MSA, S32	Jun-17	IDP Manager												
37	2016/2017 Budget	Finalization of the Service Delivery and Budget Implementation Plan (SDBIP) The Mayor must approve the SDBIP 28 days after the approval of the budget and ensure that annual performance contracts are concluded in accordance with S57 of Municipal Systems Act (MSA). The Mayor must submit the approval SDBIP and performance agreement and make the document public within 14 days after approval	MFMA, S53	Jun-17	Municipal Manager, HODs												



Public Participation