



**REQUEST FOR FORMAL WRITTEN  
QUOTATION  
DATE: 29 OCTOBER 2018**

TECHNICAL/SPECIFICATIONS RELATED ENQUIRIES	Ms S Mchunu – 032 551 8755
ADMINISTRATIVE ENQUIRIES	Ms. Z Myeni – 032 551 8753
REFERENCE	SCM/011294/2018
CLOSING DATE & TIME	05 NOVEMBER 2018---12h00

**REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS BY 05 NOVEMBER 2018 – 12H00**

Kindly submit (on your company letterhead); a written price quotation for the following items:-

ITEM NO.	QUANTITY	DESCRIPTION
E200	10	125W MV FITTINGS PEAR SHAPE MERCURY VAPOR RADIANT LG003
E201	1	5 FOOT HIGH BRIGHT GLOBES 25 IN A BOX
E202	1	4 FOOT HIGH BRIGHT GLOBES 25 IN A BOX
E203	12	20W BC ENERGY SAVER GLOBES
E204	12	20W ES ENERGY SAVER GLOBES
E205	10	2D LAMPS
E206	12	PL 9 LAMPS 2 PINS
E210	15	DAYNIGHT SWITCH
E216	10	4 X 4 PLUGS
E219	10	4 X 4 EXT PVC BOXES
E220	10	1 LEVER SWITCH
E217	05	4 X 2 EXT PVC BOXES
E222	08	ES PORCELAINE HOLDER
E223	08	BS PORCELAINE HOLDER
E224	02	T20 CABLE TIE X 2PACKS
E225	01	BOX OF STARTERS S10, 65W
E226	01	BOX OF STARTERS S2, 22W
E228	12	400W SONT LAMPS
E229	10	ILLUME NOVA ENERGY SAVER 105W
E214	04	3KW SPIRAL ELEMENT

**All bidders must PLEASE ensure that they have a clear knowledge of what they are quoting for.**

Completed quotations must be submitted in a sealed envelope clearly marked with the company name and address, the correct REFERENCE Number must be written on the outside of the envelope containing the quotation. All quotations must be deposited into the **Quotations Box** situated at the **Reception Area, Technical Services Building, 12 Haysom Road, KWA-DUKUZA** by no later than the closing date and time where they will be opened in public. No faxed or e-mailed quotations will be accepted.

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT, vendors not registered for VAT with SARS will be treated as Non Vat vendors.
- Price(s) quoted must include delivery costs and a firm delivery period must be indicated
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Regulations, 2017 Pertaining to Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the enclosed forms MBD 4 & MBD 6.1 (**also available on [www.ilembe.gov.za](http://www.ilembe.gov.za)**) must be scrutinized, completed and submitted together with your quotation.
- Bidders are requested to complete MBD 6.2 and Annexure C for all items that are subject to the Local Production and Content for designated sectors (e.g. Valve Products and Actuators) as guided by National Treasury and DTI.
- Notwithstanding the need to advance socio economic transformation objectives, the Municipality will ensure value for money and cost effectiveness, where necessary negotiations of the final prices will take place to ascertain that they are market related.

- Suppliers submitting quotation should be registered with Central Suppliers Database (CSD), CSD number must be submitted. If supplier is not registered they cannot be considered for evaluation. If supplier wants to be registered with CSD they must go to [www.csd.gov.za](http://www.csd.gov.za) and get themselves registered.
- In cases where the objective criteria is not applicable then in that event the successful provider will be the one scoring the highest points
- The tax clearance information (including unique PIN) submitted by the prospective bidders will be verified and all bidders whose tax matters are not in order upon verification will be disqualified from the bid
- Certified copy of BBBEE Certificated or Sworn Affidavit must be supplied together with quotation.

**NB: No quotations will be considered from persons in the service of the state**

Failure to comply with these conditions will invalidate your offer. iLembe District Municipality does not bind itself to accept the lowest or any of the bids and reserves the right to accept the whole or part of the bid.

**NG KUMALO**  
**MUNICIPAL MANAGER**

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